Republic of the Philippines Department of Trade and Industry CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS Golden Shell Pavilion, Roxas Blvd. Cor. Gil Puyat Ave., Pasay City

Solicitation No.: CITEM-2025-0099-R1

REQUEST FOR QUOTATION (NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT)

The Center for International Trade Expositions and Missions (CITEM) invites all interested parties to submit quotation for:

FABRICATION OF THIRTY-FIVE (35) PLAQUES FOR IFEX 2025 KATHA FINALISTS FOR FOOD CATEGORIES AND SPECIAL CITATIONS

(Please see attached Request for Quotation Form and Layout for more details.)

Approved Budget for the Contract	PHP8,000.00 per piece or a total of PHP280,000.00
Deadline of Submission of Eligibility Documents and Financial Bid	: 13 May 2025, 05:00PM
Opening of Bid	: 14 May 2025, 02:00PM

Conduct of Opening of Bids shall be held virtually thru Microsoft Teams or Zoom and shall be open to all prospective bidders. Link of the Opening of Bids may be requested through the BAC Secretariat at citembac@citem.com.ph. The link will be released on the actual day of the procurement activity.

The *Notice of Award* shall only be issued to the lowest calculated and responsive bidder who has complied with the following documentary requirements below, submitted in an enclosed, sealed and properly labeled envelope or compressed folder:

Eligibility Documents (1st Envelope / Compressed Folder)

1. Mayor's Permit for the current year or for individuals exercising a profession, BIR Certificate of Registration

Expired Mayor's permit with Official Receipt of renewal application shall be accepted provided that the renewed permit shall be submitted before the award of the contract.

- 2. Valid PhilGEPS Registration Number (evidenced by a certificate or screen shot)
 PhilGEPS Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS
 Registration Number.
- 3. Notarized Omnibus Sworn Statement
- 4. Notarized Special Power of Attorney, Notarized Secretary's Certificate or Board/Partnership Resolution for partnership, corporation, cooperative, or joint venture, whichever is applicable

Financial Bid (2nd Envelope / Compressed Folder)

 Quotation using the attached Request for Quotation (RFQ) Form duly signed by the authorized representative.

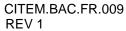
To encourage the sanctity of the bids, bidders must submit these documents separately, on the above stated date and time, either on the following:

- a. Physical Submission at the CITEM Office, Golden Shell Pavilion, Roxas Blvd. cor. Gil Puyat Ave., Pasay City, or
- b. Online submission to the BAC Secretariat through email at citembac@citem.com.ph. A password protection maybe inflicted in the compressed folders to ensure security of the documents. The password must be disclosed on or before the date and time of the Opening of Eligibility Documents and Financial Bid as indicated above. Failure to disclose the password during the opening of bids may result to non-responsiveness of the bid.

CITEM-BAC reserves the right to reject any or all bids disadvantageous to, waive any formality or accept such bids as may be considered advantageous to the government. Further, CITEM-BAC assumes no obligation whatsoever to compensate or indemnify the bidders for expenses or losses that may be incurred in participating in this bidding.

For inquiries, please contact the CITEM Bids and Awards Committee Secretariat, at telephone no. (02) 8-831-2201 local 309/294 or email at citembac@citem.com.ph.

ATTY. ANNA GRACE I. MARPURI Chairman, Bids and Awards Committee





PHILIPPINES

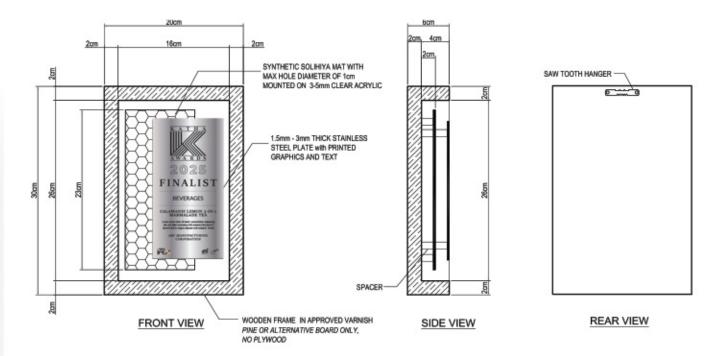


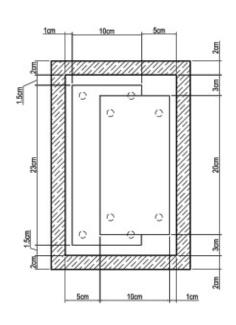
CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSI	ONS
Golden Shell Pavilion, Roxas Blvd. Cor. Sen. Gil Puyat Avenue, Pasay	/ City
Tel.: (632) 8-831-2201 local 309/294 E-mail: citembac@citem.com.ph	1

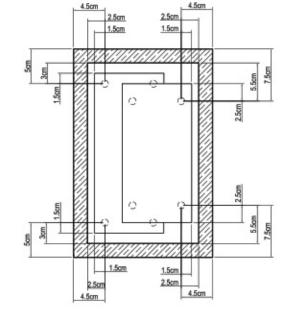
	RE	QUEST FOR QUOTATION		
• • •	th ABC of Php 50,001 and abov		• •	and above
☐ Lease of Rea	al Property and Venue	Others:		
Address:		_	Date: RFQ No	08 May 2025 2025-0099-R1
	the quotation be sealed, signed	ole price(s) for the following article(s)/work(s) wl , and stamped in an envelope or compressed		
	nission of Eligibility Documents an			Time: 05:00PM
Schedule of Opening of Eligibility Documents and Financial Bid: 14 May 2025			Time: 02:00PM	Venue: Zoom
QTY UNIT	ARTICLE / WORK	/ DESCRIPTION / SPECIFICATION	UNIT PRICE	AMOUNT
35 pieces	FINALISTS FOR FOO	AQUES FOR IFEX 2025 KATHA DD CATEGORIES AND SPECIAL CITATIONS JDGET FOR THE CONTRACT: JECCE or a total of PHP280,000.00		
	- Six (6) Citations = Six - Two (2) Extra Pieces Target Dates: - Production of Plaques	Three (3) Finalists = 27 Pieces (6) Pieces		
2) Bid price must k3) Payment will bSupplier.4) Any alterations,5) Required docum	working days upon accept be Inclusive of Value Added Tax. e processed after receipt of invo erasures or overwriting shall be venents, if any, must be submitted we	ance of Purchase/Job Order. ce. Other terms of payment will be based on table alid only if they are signed or initialed by the bid within 3 Days after receipt of notice. bids offer and waive any defects therein and acc	der or his/her authoriz	ed representative.
	d Awards Committee:	the above-mentioned article(s)/work(s) on the u	В	GRACI I. MARPURI AC Chairman
certify that we hav		form with the terms and conditions of this requirements of the sequirements of the seq	rement.	



Refrence rendetion only







DETAIL ~ 'A'
PLATE AND SOLIHIYA

DETAIL ~ B'

SPACER DETAIL

OR AS RECOMMENDED

BY SLIPPI IFR